



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Overview and Scrutiny Committee

Date: **Monday 20 July 2015**

Time: **5.30 pm**

Place: **Reception Room**

For any further information please contact:

Helen Elizabeth Lee

Elections and Members' Services Officer

0115 901 3894

Overview and Scrutiny Committee

Membership

Chair Councillor Viv McCrossen

Vice-Chair Councillor Gary Gregory

Councillor Bruce Andrews
Councillor Sandra Barnes
Councillor Tammy Bisset
Councillor Kevin Doyle
Councillor Roxanne Ellis
Councillor Paul Feeney
Councillor Helen Greensmith
Councillor Marje Paling
Councillor Stephen Poole
Councillor Alex Scroggie

AGENDA

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| 1 | Apologies for Absence and Substitutions. | |
| 2 | To approve, as a correct record, the minutes of the meeting held on 13 April 2015. | 5 - 10 |
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| | Report of the Service Manager, Elections and Members' Services. | |
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MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 13 April 2015

Mike Hope (Chair)

Councillor Bruce Andrews
Councillor Sandra Barnes
Councillor Paul Feeney
Cheryl Hewlett
Paul Hughes

Councillor Lynda Pearson
Councillor Stephen Poole
Suzanne Prew-Smith
Councillor John Truscott

Apologies for absence: Councillor Gary Gregory, Patricia Andrews,
Councillor Colin Powell and Nick Quilty

Officers in Attendance: S Bray, H Lee, H Barrington and A Dubberley

Guests in Attendance Jenny Spencer (Nottinghamshire County Council)

73 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors P Andrews, G Gregory, N Quilty and C Powell.

74 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 FEBRUARY 2015

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

75 DECLARATION OF INTERESTS.

None.

76 SCRUTINY WORK PROGRAMME 2014/2015

Response to request for additional information

1) Members had requested additional information regarding:

1) Performance Indicator L1 313, the percentage of families engaged with the Supporting Families Programme who will not require further support.

The Chair welcomed Jenny Spencer, Operational Manager (Parenting and Troubled Families) Nottinghamshire County Council discussed the work of the Troubled Families Programme.

The Troubled Families Programme aims to:

- get children back into school
- reduce youth crime and anti-social behaviour
- put adults on a path back to work: and
- reduce the high cost these families place on the public sector each year

In April 2013 Nottinghamshire County Council began a proactive approach to identifying families with multiple and complex needs creating a 'Troubled Families List' which matches hitherto separate information about children and young people and their families.

For inclusion families need to meet at least 3 of the following criteria

- A child has been permanently excluded from school or had 3 or more fixed term exclusions in the last 3 terms or is not on a school roll or has 15% unauthorised absence across 3 terms
- 1 or more under 18 year old with a proven offence in the past 12 months or 1 or more household member has a ASB intervention in the last 12 months
- The family is known to social care or lives in an area of high deprivation.

The programme is funded by central government and has two elements

- An infrastructure grant – which pays for a coordination function to allow the relevant data and support to be provided to make the programme viable
- An attachment fee which is paid on a sliding scale with an element paid by results.

By February 2015 the County Council was able to claim for 116 families in Gedling and continued to work with a further 55 families, aiming for a positive outcome by May 2015. The number of families worked with in Gedling is not as high as initial deprivation figures indicate. This is affected by the profile of the Killisick estate, which highlights a high level of deprivation. Killisick has been the ward where the majority of families

identified live, and it has only been in the final year of the project that this has been reflected in identified families. Identified families are visited and invited to take part in the programme. Families who may benefit from the programme are identified from a number of sources including schools and the Department of Work and Pensions. The programme is available to households and families living in hostel accommodation are not able to be included in the programme because of difficulties in identifying their issues. In Gedling there are a high number of families who choose not to engage with the programme. Working with families in a particular way, appointing a key worker to support and concentrating services families around them can make a real difference. An enhanced programme is planned where there will be an even greater need for agencies to work together with additional criteria used to identify families. The new Family Service will be launched November 1st and will ensure that there are larger multi skilled teams providing a service to families.

- I. Performance Indicator L1314 The number of private sector households where Housing Act category 1 or 2 hazards have been remediated and data regarding the number of evictions due to enforcement to improve properties.**
- II. The feasibility of deducting Credit Union contributions from Gedling Borough employees' salaries.**

Written information was provided for these two issues.

2) Recording of Meetings

Helen Barrington, Council Solicitor and Monitoring Officer and Alec Dubberley, Service Manager Elections and Members Services attended the meeting to discuss concerns that Members had raised regarding the recording of meetings.

Members were informed that the regulations regarding the recording of meetings clarified existing arrangements and that recording can only be stopped in private meetings, those which excluded the press and public. The ethos of the regulations is to make meetings more transparent allowing people to record, video, and tweet from meetings. To date there had been no reported problems with people wanting to record meetings and there would be cost implications for the council if a system for audio, or video, recordings was implemented, currently there is no budget available for this.

Members felt that it was necessary to protect Members principally at full Council and the Planning Committee, and were concerned that snippets of meetings could be put on social media which would misinterpret what had actually been said.

It was explained that it would be difficult to stop this happening and the only way to prevent this would be to have a master tape of the whole meeting. The use of transcribers was discussed but Members concluded this would be very expensive.

It was suggested that one way to stop extracts from being uploaded on to social media anonymously would be for people wishing to make recordings registering prior to the meeting. Members were informed that because of the new regulations this would be problematic and also because of the use of mobile phones it would be very difficult to monitor.

The issue of storage and access to recordings was also discussed.

Members concluded that this was a serious issue that required more thought and considered there was a clear indication that some measures were required to protect Members from malicious/mischievous recordings being made.

3) Overview of Quarter 3 Performance

Stephen Bray, Corporate Director provided the following overview of Q3 2014/15 Performance which had been presented to Cabinet on 12th February:

- **59 out of 60 Actions are on target**
- **12 out of 27 indicators are red, this is to be expected as they were ambitious targets given the resources available**
- **recycling continues to be below target but is improving**
- **sickness absence is continuing to improve**
- **preventing homelessness is edging into the red due to the impact of budget reductions at the County Council which is reducing the number of avenues for support**
- **the number of affordable homes is below target but this will improve within this calendar year. Tenders are in place for the development of the Grove Hotel site and development of the Gedling Colliery site, Teal Close and Top Wighay will**

increase numbers and assist with meeting the target in future years.

4. In Depth Scrutiny

The response received in respect of the Homelessness and Hardship in the Borough Scrutiny Review was discussed. The responses received from the County Council were acknowledged and will be included in the 6 month update.

RESOLVED to:

- 1) Thank Jenny Spencer for attending the meeting and to note the report
- 2) Note the information relating to the additional information requested
- 3) Request further information relating to the recording of meeting, specifically:
 - a. any known cases of misuse of recorded information to ascertain if this is a widespread problem
 - b. the cost of installing a video/audio recording system
 - c. the process for storing and archiving tapes.
- 4) Note the Quarter 3 performance information
- 5) Note the responses to the Homelessness and Housing Scrutiny Review and a six month update on progress of the accepted recommendations was requested.

77 ITEMS REFERRED UNDER THE CONSTITUTION OR LAW

RESOLVED:

To note the report.

78 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.30 pm

Signed by Chair:
Date:



Report to Overview and Scrutiny Committee

Subject: Recording of Meetings

Date: 20 July 2015

Author: Service Manager, Elections and Members' Services.

1. Purpose of the Report

To provide information to Members on options available for recording meetings of council committees following a request by the Overview and Scrutiny Committee.

2. Background

- 2.1 The Openness of Local Government Bodies Regulations 2014 were brought in by the Secretary of State with the intention of clarifying the position regarding Councils broadcasting and recording committee meetings. In essence, the regulations make it clear that unless the business of the meeting is confidential in nature members of the public should be allowed to record proceedings as they wish. The regulations actively encourage councils to make facilities available to assist the public in making their own recordings of Council meetings with the aim of increasing the transparency of the decision making process.
- 2.2 At the previous meeting of the Overview and Scrutiny Committee Members had expressed some concerns that members of the public could potentially make their own recordings of council meetings and then edit the content for re-broadcast, leading to concerns of comments being taken out of context. Members, therefore, asked officers to investigate the option of the Council making its own recordings of meetings which could be made available to the public as an official record of proceedings. Members also requested information on whether there had been any documented incidents where 'mischievous' or 'malicious' recordings had been published.
- 2.4 There are a wide range of possible ways for committee meetings to be recorded ranging from a simple voice recording being made to fully automated video webcasting. In gathering together a list of options for the committee to consider a wide range of possibilities were examined.

3. Findings and Conclusions

- 3.1 No evidence was found of any incidents of members of the public using recordings of local authority that they had made 'maliciously'. If such problems have occurred they have not been reported.

Options available to broadcast/record meetings

- 3.2 As stated above, a number of methods for recording the business at Council meetings exist and three viable options are explored in turn below:

Option 1 – Recording meetings for the Council's use.

It would be feasible to make an audio recording of any meeting taking place in the Council Chamber by using a simple recorder connected to the audio system already installed. This would enable the Council to have a definitive copy of everything that was said at the meeting in a relatively inexpensive way.

Pros – There would be only limited cost in setting up the equipment needed to record the meetings, which should be managed from existing budgets. The Council and Members would have the benefit of a definitive record of meeting events, hopefully allaying fears expressed about potential 'malicious recordings'.

Cons – The officer time taken to administrate the recording, storage and access to the finished recordings would be significant. Access and supply of the recordings would also be a major consideration (for example, who is entitled to a copy? Should a charge be made?). This method also does nothing to comply with the spirit of the 2014 regulations – public access to the meetings would not be enhanced in any way.

Option 2 – Video Webcasting meetings

The Council Chamber could be adapted to enable meetings to be fully recorded through the installation of a series of cameras. The audio and video could then be streamed live over the internet and integrated into the Council's committee management system to enable the public to watch meeting proceedings live at home with the accompanying agenda documents on the screen. The videos would then be archived and available to watch online after the meeting.

Pros – Would make meetings of the Council more accessible to a greater number of citizens. The webcasting may help the public to engage more with the decision making process of their local council. This option would, similar to the previous option, provide a definitive record of the meeting.

Cons – The set up and ongoing cost of such a system would be prohibitive, realistically costing around £10 – 15k per year. The Council currently has no budget to deliver video webcasting. The operation and maintenance of such a system would also require staff time which is currently not available.

Option 3 – Voice Webcasting meetings

Similar to Option 2 above the Council could consider webcasting just the audio content of its meetings. This would achieve the same outcomes as the video webcasting but only the audio of the meeting would be recorded and broadcast.

Pros – As outlined above. This option provides an affordable solution because no equipment needs to be purchased and the audio can be streamed directly from the existing microphone system via a tablet computer to the internet. There would be no set up cost for the system and the council would be on a “pay as you go” arrangement to broadcast each meeting. The current cost for this service is relatively modest and it is anticipated that costs could be met from existing budgets. The system would require minimal intervention to operate therefore additional staff time would not be required. The meetings would be available online for one year.

Cons – The system is fairly new to the market and additional budget would be required for any technical support. There are various options available which would need to be assessed.

3.3 In making any recommendations to the executive there are a number of issues worthy of consideration such as:

Cost – the budgetary position of the Council is, like most other public sector organisations, ever shrinking.

Uptake – would the public be interested in viewing/listening to meetings? Attendance is generally quite low at public meetings of the Council and this is a consideration when committing budget to such schemes.

Purpose – what is the reason to record meetings? Is it to promote engagement in the democratic process or is it merely an attempt to safeguard against ‘malicious’ recording?

Effect on participation – would a member of the public who wished to present a petition or speak at Planning Committee choose not to

participate if they were to be recorded? Could recording of meetings stifle debate?

Which meetings to be recorded – the above options pre-suppose that only meetings held in the Council Chamber will be recorded.

- 3.4 A 'test run' of the voice recording system was carried out at the Planning Committee meeting held on Wednesday 1 July. This recording will be available for members to inspect at the meeting and will give a chance to view the interface that would be deployed for the public website.
- 3.5 For the reasons outlined above officers would recommend the voice recording of meetings as the most cost effective and operationally effective method to record committee meetings. The committee is, therefore, invited to discuss the issues raised in this report and to make, if appropriate, any recommendations to the executive.

4. Resource Implications

There are no direct resource implications arising from this report because any decision on how to proceed would need to be made by the executive.

5. Recommendations

This Committee is recommended to:

- 1) Consider the issue of recording committee meetings, in light of the points raised by this report, and the available options to achieve this; and
- 2) Make recommendations to the executive if the Committee is supportive of introducing a system to record meetings of the Council.

6. Appendices

None.

7. Background Papers

None identified.



Report to: Overview and Scrutiny Committee

Subject: Quarter 4 Performance

Date: 20 July 2015

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

To receive an overview of Quarter 4 2014/15 Council performance.

2. COUNCIL PLAN 2014/15: OVERVIEW OF QUARTER 2 PERFORMANCE

Helen Barrington, Council Solicitor and Monitoring Officer will provide an Overview of Quarter 4 2014/15 performance and take questions from Members.

Members have the opportunity to review the quarterly Performance Digest which is available under "**Our priorities, plans and performance/performance**" on the Gedling website, a paper copy is also available in the Members' room.

3. RECOMMENDATION

It is recommended that Members:

- consider, ask questions and identify any indicators that require additional information
- note the Quarter 4 performance information.

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Report to: Overview and Scrutiny Committee

Subject: Scrutiny Work Programme 2015/16

Date: 20 July 2015

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

- i. To provide an update on scrutiny reviews undertaken in the 2014/15 work programme
- ii. To discuss the 2015/2016 scrutiny work programme.

2. SCRUTINY REVIEWS 2014/2015

The Overview and Scrutiny Committee carried out three in depth scrutiny reviews as part of the 2014/2015 work programme. All reviews in the programme have been completed.

- **Homelessness and Hardship in the Borough**

The report and recommendations arising from this report were approved at the 15th December 2014 Overview and Scrutiny Committee and referred to Cabinet on the 12th February 2015 for a response. A response to the recommendations was presented to the 13 April 2015 committee and a six month review of the recommendations will be available at the December committee.

- **Reducing Unemployment in the Borough**

The report and recommendations arising from this report were approved by the 15th December 2014 Overview and Scrutiny Committee and referred to the 12th February Cabinet along with a request for a response

from the relevant Portfolio Holder within 28 days of the meeting. Due to the election the response was delayed but is now available to this committee.

Appendix 1

- **Transport Links to, and within Gedling Borough**

The final report and recommendations are attached as an appendix to this report. Subject to the approval of this Committee the report will be submitted to the Cabinet meeting on the 30th July and Councillor Jenny Hollingsworth, Portfolio Holder Growth and Regeneration, will be asked to provide a written response within 28 days of that meeting. This will be available at the 8th October committee.

Appendix 2

3. 2015/2016 WORK PROGRAMME

The Overview and Scrutiny Committee is responsible for managing the programme of work for scrutiny and prioritising topics for in depth scrutiny. In setting its work programme for scrutiny activity the Committee should aim to be flexible so that issues that arise in the year can be considered at the appropriate time. There are a number of areas that the committee has a duty to scrutinise for example Crime and Disorder matters and these will be scheduled for future meetings. Responses to earlier scrutiny reviews are also planned into the work programme.

Appendix 3

I. Scrutiny at committee

It has previously been agreed by the Overview and Scrutiny Committee that the on-going Scrutiny of specific service areas within individual Portfolios would be dealt with at the Scrutiny Committee itself, rather than in working groups. Additional Scrutiny will only be conducted if deemed necessary by the Committee. A rolling programme of attendance by Portfolio Holders and relevant Corporate Directors for 2015/16 can be arranged. Members will be asked prior to each meeting which specific service areas they would like to examine. Questions for Portfolio Holders will be requested in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself.

Service Area	Responsible Portfolio Holder	Corporate Director attending
Audit and Risk Managem't Customer Services and IT Financial Services Revenue Services Leisure	Cllr. Payne Cllr Wheeler	Mark Kimberley
Parks and Street Care Public Protection Waste Services Asset Management Transport Services Community Relations	Cllr Barnes Cllr Ellis Cllr Barnes Cllr Payne Cllr Hollingsworth Cllr Fox/Ellis	Dave Wakelin
Communications Planning Housing Economic Development	Cllr Payne Cllr Hollingsworth	Stephen Bray
Organisational development Legal Services Elections and Members Services	Cllr Payne	Helen Barrington

Portfolio Holder and Corporate Director information: Appendix 4 and 5

Members are asked to consider if they would like to continue with this rolling programme of Portfolio Holder attendance and to discuss and make suggestions for service areas they would like to examine at future meetings.

II. Scrutiny in working groups

The committee may decide to establish a working group to carry out a scrutiny review which would focus on a particular issue, making recommendations for improvement. Working groups will be nominated from members of the Committee, with an open and call for the involvement of those wider Members not currently sitting on Overview Scrutiny Committee or Cabinet.

Members are asked to consider and prioritise the following areas for in depth

review:

- **Smoking and Obesity**

The Gedling Health Profile 2015 gives a picture of people's health in Gedling and highlights a number of areas where the health of people in Gedling is below the England average. Deprivation is lower than average, however 15.7% of children live in poverty. Life expectancy is 8.7 years lower for men in the most deprived areas of Gedling however, for the whole of the borough life expectancy for men is higher than the average. The rate of smoking related deaths, hip fractures and TB are better than the average. Although there were some areas where Gedling was above the English average two particular areas were highlighted for concern as they are significantly worse:

- **Smoking status at the time of delivery**

It is well documented that smoking in pregnancy can lead to complications including breathing, feeding and health problems for new babies. Babies of women who smoke are, on average, 200g (about 8oz) lighter than other babies, have an increased risk of sudden infant death syndrome and higher instance of asthma in childhood. In Gedling 15% of women are still smoking at the time of birth higher than the 12% in England.

- **Excess weight in adults**

There is an association between all causes of mortality and obesity. Obesity decreases life expectancy by up to nine years and is an important causal factor in diabetes, heart disease and stroke; it is linked to the development of some cancers alongside other long term health complications. There are many routes to which obesity is detrimental to wellbeing. 23.7% of adults in the Borough are obese, higher than the England average (2012).

- **Highway maintenance including the maintenance of trees on the highway**

The condition of the roads and highways is one of great concern to the public; the condition of trees at the roadside is relevant to safe travel for both car users and pedestrians and has an impact on domestic properties. Both these issues contribute to the environment in the borough. Although

Nottinghamshire County Council has the statutory duty, as the highways authority, to maintain the majority of highways. Gedling has a responsibility to make sure that a safe and efficient highways network is available for residents. Key questions the review could look at include:

- what are the mechanisms available to the council and members of the public for improving the highways in Gedling Borough Council
 - how are road repairs prioritised
 - how issues relating to trees that are obstructing the highway, unsafe or impinge on domestic properties are resolved, could these be dealt with better?
-
- **The Bonington Theatre**

The Bonington Theatre within the Arnold Leisure Centre is unique in England being the only purpose built combination of theatre and swimming pool. It is one of the best equipped theatres for its size in Nottinghamshire with 178 retractable seats and a flat floor stage and can accommodate up to 60 people. It is well liked by both visiting and resident performers; attracting audiences from all over north Nottinghamshire for its large and wide-ranging programme. The theatre and its facilities are available for hire; it is a flexible space with exceptional acoustics for rehearsals, performances, lectures, presentations and film screenings, photo and video shoots as well as a range of classes. Together, both spaces are ideal for a range of corporate events such as product launches, private parties and conferences. Areas for scrutiny could include:

- how well is this resource used
- how many local people attend performances
- are we making the best use of the facility
- what new initiatives could be taken to increase use?

- **GP waiting times**

How well are GPs surgeries performing in Gedling? Anecdotally we hear that there are many problems in getting access to GP services. Are they true and if so what can be done to improve patients overall experience? Issues to be examined could include:

- How good are GP practices in Gedling?
- How easy is it to get an appointment?

- How long is the wait for an appointment?
- How easy is it to get through on the phone?
- Is the surgery open when you need it?

Members may wish to consider these issues, look at areas in Gedling where this is of particular concern, explore what can be done to reduce prevalence not just by health partners but also by initiatives undertaken by the authority, for example how planning consideration could influence the availability of take away outlets, programmes by leisure centres and provision of information.

- **Care of the elderly**

10 million people in the UK are over 65 years old. These figures are projected to rise to more than five and a half million in 20 years' time.

Gedling has an aging population and by 2021 it is predicted:

- a 29% increase in 65+ year olds – 27,200 individuals
- 30% of these could have limiting life long illness – 8,000 individuals
- Within this 80+ year olds projected to increase by 77% - 4,900 individuals
- 45% of these are expected to have limiting life long illness.
-

Although there is currently a wide range of help and support available for elderly people from both statutory and voluntary organisations will this be enough to meet the changing needs of the residents of Gedling?

Other issues members may want to consider include:

- **Mental Health services in Gedling**
- **Services for young people in the Borough**
- **Cemeteries**

Members are asked to consider:

- which issues they would like to look at in depth
- if they would like to receive information prior to establishing a working group to determine the focus and key questions for the review
- if they want to convene a working group to look at specific issues.

4. RECOMMENDATIONS

It is recommended that Members:

- note the information relating to 2014/15 scrutiny reviews
- agree the report and recommendations of the Transport Links to, and within Gedling Borough scrutiny review
- agree the rolling programme of portfolio holders
- agree how to take the scrutiny work programme forward.

APPENDICES

Appendix 1: Response to Unemployment in the Borough Scrutiny review

Appendix 2: Transport Links to, and within Gedling Borough

Appendix 3: Work programme

Appendix 4: Portfolio Holder Information

Appendix 5: Corporate Director Information

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Responses to Scrutiny Review Recommendations

Report to Overview Committee

Title of the review: **Reducing Unemployment in Gedling Borough**

Date review completed: 15 December 2014

Date Presented to Cabinet: 12 February 2015

Portfolio Holder: Councillor J Hollingsworth

Chair of the review group: Councillor Bailey

Officer supporting the review: Jane Ansell/Helen Lee

Response due to the Overview Committee (28 days): 20th July 2015

Guidance

The final report and recommendations from the above review have been considered by Cabinet and a written response to the recommendations from the responsible Cabinet Member to the Overview Committee is required within twenty eight days of the date the review was presented to Cabinet.

If you need any further assistance in completing this response please contact the Officer that supported the review

Recommendation 1

In creating a seven-year EU (and other) funding strategy, consideration should be given to:

- An initiative to build on work with schools, targeting children from 12 -13 years of age upwards with access to careers advice and bridging skills to employment.
- Development of outreach/referral links and voluntary sector placement agreements with local voluntary organisations, establishing a conduit to mainstream training and employment opportunities.

- Consider the feasibility of using local community facilities such as the Newstead Centre and St Georges Centre as business incubation units and venues for employability training.
- Social Enterprise development linked to the Localities initiatives taking account of the above, with advice and support from Social Enterprise Link.

To be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly accepted ☒ Do not accept ☐

Work is already underway to seek our European and other funding opportunities more strategically. Examples include the recent bid for direct funding through the ERASMUS+ programme to support the expansion of apprenticeships in the Borough. However, there remains a need occasionally to be opportunistic and to respond to funding opportunities as they arise and funding streams do change. Moreover, the Council's own Medium Term Financial Strategy looks forward five years. Therefore a 7 year strategy is not supported.

A project to target young people in Year 10 improving careers advice and job skills is being progressed through the National Careers Service with Gedling BC funding. All secondary schools in the Borough (and Joseph Whitaker School given around a third of its intake are from the Borough) are taking part in an Employability Audit during June/July and it is hoped that as a result all Year 10 students in the schools will soon have a full CV and have attended a mock interview. Precise details will depend on the outcomes of each audit.

When developing employability training in partnership with providers, location is always considered and delivery in the local community would always be our first choice location. When looking at venues community centre already especially like St. Georges where there is an onsite IT suite would be an ideal venue.

The Centres mentioned here are neither managed nor owned by Gedling Borough Council and other than the offices leased by our locality coordinators Gedling do not provide an ongoing income to them. However, we are in discussion with the Centre Manager at St Georges Centre to explore more collaborative working and it is possible that a pre-employment course focusing on basic skills will be hosted there in the near future. Further events may follow.

We have also looked at the potential to support a business incubation facility somewhere in the borough. The funding available to do this would come from external European funding and it would be the criteria attached to that which would dictate location. However it is recognised that there is a need for smaller flexible office spaces within the borough and this is something that both the Economic Development teams and Planning service are aware of and consider when looking at both land use and planning applications.

Recommendation 2

Improve access to jobseeker services, jobs, training and employment for Newstead residents, especially young people, by:

- Recognising where they currently attend school and college and access jobseeker services, which include Mansfield and Sutton in Ashfield, and raise awareness of more local alternatives.
- Making contact with the schools for which Newstead is part of the catchment area, specifically the Annie Holgate Academy and the National Church of England School, and linking those schools into the work of the Gedling Employment and Skills Group.
- Approaching Kirkby College and West Nottinghamshire College to join the Employment and Skills Group network, as Newstead young people attend those colleges.
- Examining how well served Newstead is in respect of inter district and cross borough travel.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly Accepted ☒ Do not accept ☐

We are working with the Newstead Locality Co-ordinator on a range of related activities in Newstead and will encourage development of an understanding of where Newstead residents access school, college and job seeker services where this has not already happened. We will look at whether the schools mentioned might want to be part of the Employment and Skills Group, though it should be realised that the students involved represent a very small cohort of each of these schools' intake, so more direct and ongoing liaison with the schools may be more efficient and effective. We will also continue to engage with Mansfield and Ashfield's equivalent of the Employment and Skills Group, monitoring activity which serves the Newstead catchment. West Notts College is now represented at the Employment and Skills Group.

We promote Jobs and Apprenticeship fairs being held in the Borough in the schools and colleges mentioned. Recognising Newstead's geographical position, we also promote Jobs and Apprenticeship Fairs being held in Hucknall to Newstead residents through the Locality Co-ordinator. We will approach Ashfield DC to explore whether they would be interested in rolling out the recent work employability work we have recently funded for Gedling Borough schools to the Ashfield schools mentioned, funded on a pro-rata basis.

In terms of connectivity, for a village of its size, Newstead is well served by public transport, with a regular bus service to Hucknall, Bulwell and Nottingham to the south and to Kirkby, Sutton and Mansfield to the north, in addition to train services

on the Robin Hood Line. It is true that cross-borough (i.e. across Gedling) travel opportunities are not available but that is largely a reflection of geography and the fact that local people are more likely to want and need to access services and facilities as locally as possible – which for Newstead tends towards Hucknall and Kirkby as outlined above. We will investigate to see whether any of the college bus services provided by West Notts College serve the Newstead area.

Recommendation 3

Help to address the Education and Employment needs of Forces and Ex Forces residents within the Employment and Skills group delivery plan, with specialist Forces Employment Support agencies such as **Remploy Veterans** represented on the Employment and Skills network.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

We will carry out some further work to ensure that the needs of forces and ex-forces residents are reflected in the Employment and Skills delivery plan, where those needs are distinct from those of the wider community. This will include exploring whether job centres serving Gedling Borough have a work coach leading on engagement with ex-forces clients and whether any incentives are on offer to employers.

We will engage with agencies including the Royal British Legion and Remploy working with current and former service personnel and their families, encouraging their involvement with the Employment and Skills Group.

Recommendation 4

Continue to monitor rising youth unemployment in Carlton and seek out opportunities to extent job-seeking services to young residents of that area.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

We continue to monitor youth unemployment in Carlton as we do for the whole Borough at each Employment and Skills Group meeting and are working with a range of agencies to ensure job-seeking services are fully available to residents of that area. Specifically, we are also looking to further improve engagement with the Nottingham City job centre which serves residents in these areas.

Young people attending schools in the Carlton area will benefit from our programme of Employability Audits and follow-up work, which is likely to see all Year 10 students have an up to date CV and interview training. Where new development subject to

Local Employment Agreements is progressed, we always reference the needs of the relevant local ward. We are also working with the development partner for Gedling Colliery to ensure construction and related opportunities on that site are promoted to local residents.

Recommendation 5

The partnership to undertake medium term tracking of the destination of individuals taking up local apprenticeships, to help support the continual progression of those young people that we have invested in.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

We fully recognise the value of tracking the employment destinations of local people taking up apprenticeships but this has proved problematic in the past. We are strengthening our engagement with the National Apprenticeship Service to try to progress this and we also ask colleges represented on the Employment and Skills to provide numbers of Gedling residents on apprentices courses. We will look to strengthen this in our engagement with colleges going forward.

Recommendation 6

The Council and Employment and Skills partnership to consider creating and specifically promoting an employment, placement and training scheme in Social Care to raise the profile and importance of care work. This would increase take-up of jobs and training in that sector, foster intergenerational respect and understanding address the needs of our aging population and engage the voluntary sector

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly Accepted ☒ Do not accept ☐

There are close links between Gedling Borough Council and the Job Centre so opportunities within social care can be highlighted. The jobs fair taking place in July will have representation from care providers highlighting the opportunities within social care locally. We will continue to work with partners on the Employment and Skills group including the job centre to promote both employment and training opportunities. These could include opportunities like a sector based work academy if there is a client demand.

Recommendation 7

Consideration to be given to ways in which organisations such as Gedling Homes, NNE CCG / Park House Clinic and Schools could be linked up to create work experience, mentoring and apprenticeship opportunities for young people in social care, repairs and maintenance and business administration/customer service.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly Accepted ☒ Do not accept ☐

All three employers listed can and will be approached to explore possibilities for them to be involved in delivery of the Gedling Menu of training and work experience opportunities. Gedling Homes and CCG have both previously submitted applications into the Gedling grant. Work experience opportunities can also be explored as we take forward the YouNG project in Gedling, though safeguarding issues can limit availability of some opportunities in schools and health care.

Recommendation 8

Consider linking a PR campaign about the importance of Social Care to a Carers category within the proposed 'Pride of Gedling' Community Award scheme.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly Accepted ☒ Do not accept ☐

We have included Good Neighbour and Outstanding Community Project awards in the 2015 Pride of Gedling Awards which include potential awards for outstanding carers. We will ask the Awards Panel to consider a more specific award for the 2016 programme.

Recommendation 9

Create high visibility links to ring fenced job opportunities, placements and apprenticeships on the Council's website.

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly Accepted ☒ Do not accept ☐

Although it is not normally possible to “ring fence” jobs or placements for application only by Gedling Borough residents, where appropriate we do use wording in our advertisements to encourage application from local residents. Normally, placements and apprenticeships are either unpaid or low-paid and as such the candidate pool self-selects to be local in nature as high travel costs are prohibitive. We are creative in our use of advertising media appropriate to the type of job or placement being advertised and would normally expect to use our website as well as other existing social media channels run through our Communications Team.

Recommendation 10

As part of the skills audit of Members planned following the May 2015 local election, details of Councillors appointments to School Governing Boards to be gathered and shared with the Employment and Skills group to enable Members to support and advocate the work of the group. **(Referred to the Elections and Members Services Team).**

Part 1 – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

This information will be collected when a Member skills audit is undertaken and communicated to the Employment and Skills group at that time.

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Report to the Overview and Scrutiny Committee

Subject: Transport links to, and within Gedling Borough

Date: 20 July 2015

Author: Councillor L Pearson

Working Group Members: Councillors Pearson (Chair) Feeney, Paling, Truscott, D Ellis, P Andrews, G Clarke.

Members from the Gedling Youth Council: George Sullivan, Ashlea Pringle and Harry Gabb.

1. Purpose of the Report

To present the final report and recommendations of the Transport links to, and within Gedling Borough Scrutiny working group.

2. Background

The Overview and Scrutiny Committee established a scrutiny review to examine a range of issues related to transport networks both to, and within, the borough. This review was one of three strategically linked in-depth reviews proposed in the 2013/4 Scrutiny work programme. The overarching aim was to examine progress of the Council's ambitions as a community leader; driving ongoing partnership approaches in securing social and economic sustainability within Gedling Borough.

This review sought to explore the potential of major strategic transport initiatives now underway, as well as examining how well Gedling residents are served with current transport arrangements within the Borough. It included:

- considering current and future transport initiatives and services to, and within the borough to identify gaps in provision
- finding out how local people can influence local transport and services
- considering how travel and transport information might be better promoted
- establishing the availability of services for young people, the elderly and disabled

The review included an examination of the effectiveness of radial/cross-borough and inter district transport and concerns around equality of access to public transport. It considered issues linked to access to employment, training, leisure, health and retail facilities, seeking to make recommendations that will improve the impact of transport on the local economy.

Rail services are currently available in Gedling and provide valuable transport provision for Gedling residents who reside near railways stations. Newstead is well served by the Robin Hood Line, and Carlton and Netherfield by the Nottingham Newark line. However, as the majority of public transport journeys undertaken in the borough are by bus this has been the main focus of the review.

The review received briefings from the corporate director with the strategic lead for transport initiatives, members of the Gedling Youth Council Transport sub-group: Transport for young people, Colin West, TravelRight Coordinator, Mark Hudson, Group Manager, Nottinghamshire County Council Transport and Travel Services.

3. Information

- **Gedling Borough's Transport Initiatives**

Members were informed by Stephen Bray, corporate director with the strategic lead for transport initiatives that transport in Gedling works as part of a conurbation with

most areas in the borough accessible by travelling into Nottingham city centre and out again, however cross borough transport links are poor. Nottinghamshire bus services are one of the best in the country due to the nature of the two main bus operators, Nottingham City Transport and Trent Barton.

Members learnt that transport initiatives undertaken by Gedling Borough aim to:

- improve connectivity, jobs and inward investment linked to the wider objectives of economic development
- progress links to sustainability.

The Council is presently trying to define its long term ambitions, complimentary to the planning process, looking 10 to 15 years into the future in addition to pursuing conurbation wide aspirations.

The need for transport infrastructure influences the planning process and there are two strands of work underway to support this:

I. Transport Vision

The vision aims to boost the local economy by creating better connections between homes, jobs and education both within Gedling and the surrounding conurbation.

This includes:

- progress towards the Gedling Access Road (GAR) which will link Mapperley Plains Road B684 and the A612 Burton Road, this major project begins on site in March 2015 with completion in 2019. The road is linked to the redevelopment of the Gedling Colliery site including the building of 900 houses which will significantly boost new housing in the borough. Wider benefits are improvements to traffic movements between the two main routes in and out of Nottingham in addition to improving the general environment of Gedling Village
- the the possible construction of a fourth Trent crossing at Colwick This has been a long held aspiration which would open up access to jobs and services, cutting out a long journey and opening up access to the east of

Gedling borough which at the moment is limited by the river. The Local Enterprise Partnership, as the vehicle for allocating funding for transport initiatives, has been involved in the planning process along with Newark and Sherwood District, Nottingham City and Nottinghamshire County Councils. Funding is currently being sought for a further feasibility study. This is very much a long term plan but the possibility of it happening is increasing

- assessing the impact of HS2 and the potential of a connecting train to Toton, which could be part of the Birmingham, Netherfield/Colwick rail line
- advancing and encouraging potential train/tram links to the borough. There are a number of possible routes but all proposals are 10 years plus from inception to implementation
- promoting Southside (City Council Plan) development and improvements to park and ride facilities.

Gedling Borough has a representative on the local transport partnership which feeds into the Local Enterprise Partnership. This body is very influential in relation to the direction of Department of Transport funding. There are just two district council representatives on the partnership, Gedling and Derby. This representation enabled the authority to secure funding to progress the Gedling Access Road.

II. Local Sustainable Transport Plan

Gedling Borough supports 'TravelRight' and 'Ridewise' which is a national initiative aimed at promoting sustainable travel habits. Members received a briefing from Colin West, TravelRight Coordinator and were informed that Local Sustainable Transport Scheme is a free initiative which supports communities in Gedling Borough. It has been running for twelve months and aims is to influence the travel habits of the adult population providing tailored guidance to residents and businesses to make travel around Nottingham cheaper, easier and quicker. It offers a range of events and support services encouraging more walking, cycling and use of public transport in the borough. The project assists young people and job seekers to access work, learning and training and engages with local schools and businesses to promote sustainable transport. There are number travel hubs throughout the county working to influence transport issues and inform the public about travel support for job seekers and new starters. The scheme is currently funded to March 2015. Whilst

ongoing funding is possible, there is a risk that the scheme could lose the accelerated momentum that happens in the second year. Available funding streams include the European Social Fund, health and CO2 reduction strands. A pending 'Reaching Communities' bid may address this.

Specific areas of work include:

- exploring a possible extension of the Jobseeker City card which gives access to half price kangaroo travel in Gedling Borough
- a survey in respect of the impact of the Gedling Country Park
- street surveys to monitor travel habits
- provision of different levels of cycle training
- the Big Wheel initiative which helps businesses to produce workplace travel plans to encourage staff to use public transport.
- looking at ways of unlocking the transport system in order to enable maximum use by the public, for example displaying maps on bus stops and time table information availability via mobile phone apps.

- **Services for Young People**

Members of the Gedling Youth Council Transport Sub-Group: Transport for young people presented their views on local public transport. They indicated that generally young people were happy with the frequency and information available regarding bus services in Gedling. They did however feel that:

- travel costs are high resulting in some young people not travelling as often as they would like. The season ticket service is useful, but the upfront costs are unreachable for some young people
- the real time displays on bus stops are very helpful but not always accurate
- there are some issues with transport services in rural areas, between villages and across districts
- more could be done to make young people aware of different travel initiatives, i.e. Kangaroo tickets
- the possibility of creating dual Kangaroo zones, travel within the city one price, and wider travel within the county set at a slightly higher price should be explored. It was acknowledged that it would be difficult getting all the various operators to agree

- use of the branding and advertising opportunities of public transport could be increased
- schemes to change travel habits should be pitched to young people, as they are able to take on change more readily.

- **County Council Responsibilities**

Mark Hudson, Group Manager, NCC Transport and Travel outlined the County Council responsibilities; these include financially supporting some local bus services, administering the concessionary travel, special educational needs, home to school and adult social care transport schemes, some legal duties relating to bus services across the county and the County Council vehicle fleet.

Bus services in England and Wales were deregulated in 1986 which allowed commercial providers to provide services. The majority of bus services in Greater Nottingham are operated on a commercial basis, however the County Council will provide subsidised bus journeys where they are deemed to be socially necessary and where bus operators are unable to provide the services commercially. To provide this the County Council currently has a budget of 4.2 million a 60% drop since 1985. Budget reductions have resulted in some services being deleted.

Decisions to provide subsidised services are taken on a case by case basis and assessed on need and value for money. When funding is not available a formula is used to work out spend taking into account primarily work, education and training needs before consideration is given to gaps in provision for leisure and shopping transportation and Sunday services. In areas where more than one service exists the routes tend to be designed to complement each other. There are particular issues with rural services and the County Council is working to provide services on routes and at times people need and when they would use them.

The County Council is always open to suggestions from local people on possible service improvements. These might not always be able to be accommodated due to a range of reasons including the need for commercial operators to make a profit, lack of subsidy or low passenger numbers making routes not viable. £300,000 is spent annually supporting services in Gedling. The goal of the County Council is to provide services which will enable people to connect with commercial transport services into

the city. Cross borough routes are not so numerous due to lack of passenger numbers making them unviable. Nottsbus Connect is a network of connecting local bus services, helping to improve public transport links across the county. It provides feeder routes from local villages onto the main transport network. This has been particularly useful in rural areas and a successful project has been up and running in the Bassetlaw area since autumn 2014.

Commercial operators have to give 56 days notice to amend or cut services although in practice they usually give more, allowing the County Council time to plan a replacement. This will shortly increase to 90 days. If a route fails this will initially be offered to other commercial operators who may be willing to tender for the route or reroute an existing service to cover the gap. The County Council will sometimes contract a service for 6 months on a 'use it or lose it' basis. Problems exist with the provision of rural bus services and establishing services that people want, particularly in the evening and at weekends.

The County Council supports the work of community and voluntary transport schemes which supplement the public transport network by offering services tailored to the needs of people who may have difficulty in using, or are unable to use, ordinary buses. Schemes are available throughout the county and operate on a not for profit basis normally using volunteers, though there will be a charge for using the service. Some community transport schemes only cater for certain types of journey, e.g. medical appointments, while others offer journeys for a wide range of other needs, e.g., shopping, day care, visiting (e.g., hospital, friends), etc. An example of this in Gedling is the Ravenshead Community Transport initiative. There is a big commitment to travel training; this is especially useful for young people with disabilities so that they don't become dependent on taxi services.

Work is undertaken to promote bus services to new housing developments, encouraging the use of public transport, for example offering free transport for a limited period.

Plans for the future include:

- greater use of the new low floor vehicles, which are currently used predominantly for social care, for community transport schemes. Currently there are 11 vehicles able to do this and this is being rolled out to include a further 20.

- considering the possibility of using taxis and private hire vehicles as buses for connecting services. Currently there are few cross borough buses as they are not viable.
- examining the possibility setting up of community bus partnerships, this could involve working with commercial operators and community organisations, possibly parish or district councils, to publicise and consult on time tables, location of bus stops etc.

4. Conclusions and Recommendations

People in Gedling use transport services for a variety of reasons including travelling to education, employment and training, health and social care appointments and for entertainment and leisure activities. Public transport has a wide ranging influence on the economic prosperity and wellbeing of the residents of Gedling Borough; however the authority has few responsibilities and limited influence around transport provision and policy.

The Councils overall objectives for transport are to promote growth and ensure that transport issues do not constrain growth whilst supporting the Council's sustainability agenda. These aspirations are reflected in two streams of the Council's work on transport:

- a long term strategic aim to build a better connected Greater Nottingham
- delivery of sustainable transport initiatives.

The long term aim recognises that Gedling has been something of a transport backwater and a lot of effort has been done to mitigate this with the agreed construction of the Gedling Access Road and the possibility of a fourth Trent crossing. Members considered that the construction of the bridge would be of considerable benefit to the residents of the borough and progress towards the building of the bridge should be supported.

Recommendation 1

Gedling Borough Council alongside partner organisations continues to actively pursue the building of a Fourth Trent crossing.

Members considered that the development of a park and ride site in the North of the County is something that should be considered. Not only could this reduce

congestion and ease traffic flow into Nottingham, Co2 emissions would also be reduced.

Recommendation 2

Investigate the feasibility of introducing a park and ride facility in the north of the borough.

65% of the population of Gedling work in the City and residents have access to good transport links provided they are able to travel to Nottingham City Centre and onwards from there. Commercial bus operators provide a good service primarily due to having two established operators. Issues arise however when bus services are required between different areas across the borough Members appreciate that services operate on a commercial basis, that the County Council has a finite budget for the provision of subsidised services and that it is not possible to operate services that are not going to be well used and viable. However they considered that this lack of cross district travel could disadvantage people when seeking employment, attending training and education, shopping or wishing to undertake leisure activities. They felt that this was a particular problem between the Mapperley and Arnold communities

Recommendation 3

The potential for improved bus services linking the Arnold and Mapperley communities be investigated.

Fare levels and ticketing issues were of particular concern and Members thought that an integrated ticketing system, across providers, for all residents in Gedling would be beneficial. Currently the Kangaroo ticket scheme administered by Nottingham City Transport allows unlimited travel on most buses within the Kangaroo boundary. In Gedling the boundary extends to the end of the City Transport network and although it does include travel across different bus operators this does not apply to areas outside the boundary which have services provided by Trent Barton.

Job seekers who have been seeking work for 13 weeks or longer are able to purchase half price Kangaroo tickets if they travel within the Kangaroo boundary. This again works to the disadvantage of people living outside the boundary and who have to use services not provided by the City Transport network.

Recommendation 4

Investigate the feasibility of Nottingham City Transport extending the boundary for the use of Kangaroo tickets.

Members of the Youth Council had a number of ideas about how to increase bus use, principally looking at ways of making journeys more affordable for young people. They considered that young people as the bus passengers of the future should be actively encouraged to use public transport for social, economic and environmental reasons. They felt that the range of discounted fares available should increase. Currently there fares available for under 5's, 5 - 15 year olds and college, university and further education students using NCT City Card on bus journeys within in the city boundary. Trent Barton has similar discounts plus a Mango which gives a 35% reduction for 16 – 19 year olds. Young people between 16 and 19 living in Gedling using Nottingham City Transport have no access to discounted travel. The raising of the school leaving age from summer 2015 requires young people to participate in full time education in a school or college, an apprenticeship or accredited learning if in full time employment and Members considered that the concession applying to 5 – 15 year olds should be raised to include 16 – 19 year olds. In addition the purchasing of advance tickets offering unlimited travel on every day of the week, both day and night for a specified period although useful for some passengers does not meet the need of all bus users. A system that allows the purchase of a ticket for a stated number of journeys, without a date restriction, or a system similar to the Trent Barton Mango rechargeable card would be much more acceptable for use by young people.

Recommendation 5

Investigate the feasibility of increasing the age limit for concessionary fares to 19.

Recommendation 6

Consider the use of a ticketing system that enabled a ticket for a specified number of journeys to be made available.

Members heard about a range of initiatives which exist to encourage people to use public transport but Members considered that a marketing campaign targeting young

people would be valuable. Members of the Youth Council had a wide range of ideas they though could encourage more young people to use public transport including apps, text messaging and time tables in schools.

Recommendation 7

A marketing campaign, incorporating ideas from young people, is undertaken to target and encourage more use of bus services by young people

Members considered that the initiatives undertaken by the TravelRight sustainable transport programme made a valuable contribution in supporting sustainable travel in the borough. They considered that this scheme benefited a wide range of residents by offering information about a range of different travel options and had an important role in representing local people on transport issues.

Recommendation 8

Support the continuation of the TravelRight scheme.

Members felt strongly that transport concerns should be at the forefront of planning issues when housing developments were considered. This was important during the planning process for any new housing development but particularly at the Gedling Colliery site. Opportunities to identify Section 106/SIL contributions should be sought early in any planned development.

Recommendation 9

Transport officers from both the Nottingham City Council and Nottinghamshire County Council should be involved at an early stage in planning applications to ensure that opportunities for Section 106/SIL contributions are identified.

Summary of Recommendations

Recommendation 1

Gedling Borough Council alongside partner organisations continues to actively pursue the building of a Fourth Trent crossing.

Recommendation 2

Investigate the feasibility of introducing a park and ride facility in the north of the borough.

Recommendation 3

The potential for improved bus services linking the Arnold and Mapperley communities be investigated.

Recommendation 4

Investigate the feasibility of Nottingham City Transport extending the boundary for the use of Kangaroo tickets.

Recommendation 5

Investigate the feasibility of increasing the age limit for concessionary fares to 19.

Recommendation 6

Consider the use of a ticketing system that enabled a ticket for a specified number of journeys to be made available.

Recommendation 7

A marketing campaign, incorporating ideas from young people, is undertaken to target and encourage more use of bus services by young people

Recommendation 8

Support the continuation of the TravelRight scheme.

Recommendation 9

Transport officers from both the Nottingham City Council and Nottinghamshire County Council should be involved at an early stage in planning applications to ensure that opportunities for Section 106/SIL contributions are identified.

5. Acknowledgements

- Members of the Gedling Youth Council Transport sub group George Sullivan, Ashlea Pringle and Harry Gabb.**

- Stephen Bray, Corporate Director
- Colin West TraveRigh Coordinator
- Mark Hudson, Group Manager Nottinghamshire County Council
Transport and Travel Services



Scope

Scrutiny committee:	Overview and Scrutiny Committee
Working Group:	Transport Links to, and within Gedling Borough
Chair of group:	Councillor Pearson
Working group members:	Councillors: Feeney, Paling, Pearson, Truscott, D. Ellis, P. Andrews and G. Clarke.
Portfolio holder/s:	Councillors WJ Clarke and Pulk
Corporate Director:	Stephen Bray and Paula Darlington

(1) Scope

Why this review is being undertaken

(List the specific outcomes – **Specific, Measurable, Achievable, Realistic and Time bound**)

This review was proposed in recognition of the Council's growth agenda, and seeks to explore the potential of major strategic transport initiatives now underway, as well as examining how well Gedling residents are served with current transport arrangements within the Borough. The focus of the review will be access to jobs, training, leisure, health and retail facilities.

Included in the review will be an examination of the effectiveness of radial/cross-borough and inter-district transport and equality of access to public transport.

Aims

Aim	Corporate Values
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Consider current and future transport initiatives and services to and within the Borough, identify any gaps in provision.	1. A caring and fair Council that treats customers, residents, partners and staff well
Examine how local people can influence local transport plans and services.	2. A listening Council that listens to and involves the people it serves
Consider how travel and transport information might be better promoted.	3. An ambitious Council one that is never satisfied and constantly hungry for improvement
Take account of rural, urban and suburban needs, the availability of services to young people, the elderly and disabled.	4. A responsive Council that is sensitive to different needs and acts accordingly
The impact of transport initiatives on the environment will be included as part of the review.	5. An efficient Council that is responsible; that avoids waste and makes the most of what it has

(2) Timetable

The review will commence in:	July 2014
Milestones:	Work programme to be agreed
The review will report in:	Approximately 3 months
Committee dates:	
Frequency of meetings:	6 weekly cycle

(3) Information gathering and consultees

The working group has requested the following information:

Details of major transport initiatives including the Gedling Access Road, 4th Trent Crossing, proposals for the extension of tram and rail services and the Local Sustainable Transport Plan.

Details of transport links within the Borough, including Citylink Services, Community Transport and private services.

Details of concessionary travel schemes.

What are the main questions to be asked and of what parties?

- Corporate Director and Portfolio Holder – what role does Gedling play in influencing Conurbation wide proposals for transport infrastructure?

- Travelwise/ Sustainable Transport Plan – how does the project resolve local needs and expectations with the aims, milestones, and targets of the fund? What specific benefits does the scheme aim to provide?
- Nottingham City Council – Citylink – what scope might there be to work in partnership to improve radial transport links?
- Nottinghamshire County Council – Adult Social Care Team/transport fleet – how might the transport fleet be maximised – explore possible use of fleet for community transport during down times?
- Localities co-ordinators – what mechanisms are in place for local people to influence the quality of transport services in their areas?
- GBC Planning Department – how is the need for transport infrastructure assessed as part of the planning process?

The working group may be inviting the following persons/organisations to one or more meetings to help with the review:

Representatives of the Transportation Sub Group of Gedling Youth Council

Colin West – Travelwise/Local Sustainable Transport Plan Coordinator

Mark Hudson – Group Manager, NCC Adult Social Care Transport Fleet

Visits

The working group might need to consider:

N/A

(4) How the community will be consulted, informed and involved

The working group wishes to consult through:

Representatives of the Transportation Sub Group of Gedling Youth Council

(5) Equality of opportunity

The following Equality Impact Assessment method will be applied

Examination of the availability of services to young people, older people and protected groups. Assessment of rural/urban provision and equality of access to jobs, training, health and other services

(6) Resources

The working group is supported by:

Senior Members' Services Officer

(6) How the effectiveness of the review will be measured

Follow up of agreed recommendations to be undertaken at an appropriate point by Overview Scrutiny Committee.

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Overview and Scrutiny Committee work programme 2015/16

Date	Item	Performance Reports	Reviews 2014/2015	Reviews 2015/6
20 th July 2015	Recording of meetings	Quarter 4 data. Identify areas within each portfolio for consideration.	Final Report and Recommendations Transport in the Borough review. Response Reducing Unemployment	
5 October 2015	Crime and Disorder Information	Quarter 1 data	Response to Transport in the Borough	
Page 51 7 December 2015	Crime and Disorder - Scrutiny	Quarter 2 data	6 month response to Homelessness and Hardship	
22 February 2016		Quarter 3 data	6 month response to Reducing unemployment in the Borough	
25 April 2016			6 month response to Transport in the Borough	
16 May 2016				

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Gedling Borough Council 2015/16

Portfolio Holder Responsibilities

Leader of the Council

Councillor John Clarke

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Nottingham and Nottinghamshire Combined Authority, East Midlands Council, and other key strategic local, regional and national bodies.
- Oversight of the Council's Collaboration Agreement with Newark and Sherwood and Rushcliffe Councils.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.

Deputy Leader and Portfolio Holder for Resources & Reputation

Councillor Michael Payne

- Budget strategy, financial management and local taxation.
- Asset Management, including the Council's investment property, sales and purchase of land.
- Communications, marketing and promotion.
- Media relations.
- Customer Services, information and communications technology.

Portfolio Holder for Public Protection

Councillor David Ellis

- Crime Reduction and Community Safety.
- Emergency Planning.
- Safeguarding.
- Environmental Health.

Portfolio Holder for Growth & Regeneration

Councillor Jenny Hollingsworth

- Planning policy, development management and building control.
- Transportation.
- Town Centre management and development.
- Inward investment, business engagement, promotion and support.
- Housing Development.
- Employment and Skills.

Portfolio Holder for Housing, Health & Well-being

Councillor Henry Wheeler

- Leisure Centres and Sports Development.
- Health Promotion and development.
- Bonington Theatre.
- Homelessness and Housing Needs.
- Housing and council tax benefits.
- Liaison with Public Health and Clinical Commissioning Group.

Portfolio Holder for Environment

Councillor Peter Barnes

- Waste Management.
- Street cleaning.
- Maintenance and development of parks, open spaces, cemeteries and
- Allotments.
- Energy management and sustainability.

Portfolio Holder for Community Development

Councillor Kathryn Fox

- Community centres.
- Neighbourhood Working.
- Community Events.
- Arts, culture and play.
- Community Engagement and Consultation, including liaison with the voluntary sector and Parish Councils.
- Equalities.
- Members' services, including member training and development.



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